



# Alert Level 2 Guidelines

## Guidelines for visitors to OP

### 13 September 2021



Ensuring the health safety and wellbeing of staff, learners and communities is paramount at all times, and none more so than during the COVID-19 pandemic and as Otago Polytechnic (OP) transitions through the various levels. These guidelines are specific to **Level 2 – REDUCE**.

All visitors to OP campuses need to familiarise themselves with how OP is operating under Alert Level 2.

#### Key points for all Visitors to OP Campuses:

- You **must** bring a face covering/mask with you to campuses.
- Face coverings **must** be worn in public areas (such as Customer Services, the Hub and OP Cafes such as Eden and Hīnaki), but are not required in meetings or classrooms where records will be kept to enable contact tracing.
- You **must** scan the COVID-19 QR Code at entrances to OP buildings or record your details on the manual sign in sheets.
- Some of OP's facilities (e.g. Tapuae, on-campus cafes, the library etc.) will have additional COVID-19 requirements. Please familiarise yourself with those if you plan to access those services.
- Please maintain good personal hygiene when visiting OP Campuses:
  - Continue to practice physical distancing – stay at least 1 metre away from others (2 metres in public areas).
  - Regularly wash and dry hands thoroughly
  - Don't touch your face
  - Cough and sneeze into your elbow
  - Don't visit OP if you are sick