



# Graduate Diploma in Business Transformation and Change



**Domestic fee:** \$5,719

**International fee:** \$20,350

Compulsory student levy >  
StudyLink >

\*Fees are approximate, subject to change and exchange rates

Location	Dunedin
Duration	One year, full-time; part-time options
Delivery	On campus with an internship

Credits	120
Level	7
Start	February
Apply	until start date

## Are you adaptable, resilient and looking for a fast-paced business career where no two days are the same?

This qualification is useful for people who want to develop the skills and tools to analyse and respond to challenging industry environments or who want a career in change management. Successful graduates will be able to read the current business climate and think on their feet to create actionable strategies for businesses to increase their profits/commercial sustainability. This one-year qualification allows you to gain focused knowledge in a complementary discipline without having to undertake a full degree.

After undertaking a series of compulsory courses, you will then apply your cumulative learning in a practical industry project. Benefit from the guidance and support of highly experienced staff who will help you gain industry-relevant skills that you can apply directly to the real-world of business and management strategy, transformation and change.

### Entry requirements

- > A bachelor's degree in any discipline **OR** equivalent skills/experience.
- > You may **NOT** enrol in a major that you have already studied at undergraduate level.
- > **International students** will be individually assessed to ensure they meet the entry requirements. Click here for equivalent academic entry requirements by country.

All students (international and domestic) for whom English is not a first language:

- > must demonstrate English Language skills with an IELTS overall band score (academic) of 6.0, with no band score lower than 5.5 OR
- > must provide acceptable alternative evidence of English language proficiency depending on the visa decline rate of the country you are from. See here for acceptable evidence and visa decline rates by country.

Please note: All scores must be achieved in a single test completed in the preceding two years. You cannot combine scores from multiple tests. If you have achieved NCEA Level 3 University Entrance you are not required to provide evidence of English Language skills.

## Additional documentation

You must supply certified copies of proof of identify, academic records and proof of residency (where appropriate).

## Selection procedure

Eligible applicants will be accepted as received.

## Additional costs

You will be required to purchase some textbooks during this programme and also cover any costs associated with fieldtrips and the industry project.

## You will study

You will complete 120 credits of learning, of which 75 must be at Level 7.

### LEVEL 6

**Project Management:** Learn about project management terms and concepts, the organisational and environmental context, project initiation, planning, implementation and control, and closure and review.

**Principles of Leadership:** Develop an understanding of the nature and scope of personal leadership, and learn how to plan for your ongoing development as a leader. You will also learn to apply leadership knowledge and skills to the management of change.

**Organisational Behaviour:** Understand the theory and research behind employees' behaviour, individual and group dynamics, leadership styles, power and organisational structures, motivation and team culture.

### LEVEL 7

**Business Transformation and Change:** Learn about perspectives on managing organisational change, discontinuous change, change management models and building change capability within organisations.

**Strategic Management:** Focus on the development of practical skills in strategic analysis, planning and implementation. Gain an understanding of the nature and purpose of strategic management and its importance to organisational success. Undertake and interpret an environmental (external and internal) scan of the context in which organisations operate and learn how to formulate and evaluate strategic options, and implement plans for success in response to changing circumstances.

**Industry Project:** This provides an opportunity to balance theory with applied learning in your workplace or host organisation and tailor your studies accordingly to your interest. The project involves a workload of 200 hours, completing a written research project investigating an issue/problem that adds value to the organisation. This industry project will be useful in developing team work, communication and other soft skills/capabilities and in helping establish industry connections post-graduation.

Compulsory Courses	Level	Credits
Project Management	6	15
Principles of Leadership	6	15
Organisational Behaviour	6	15
Business Transformation and Change	7	15
Strategic Management	7	15
Industry Project	7	45
Total		120

## Your workload

Your programme of study will generally include lectures and seminars/ tutorials. You will be expected to contribute at least 20 hours per week of your own time in self-directed study to allow for successful completion of the qualification.

You will also complete a 200-hour industry project, gaining hands-on experience and developing important industry and business connections.

## Further study options

Progress into higher levels of learning and enhance your employment potential with postgraduate study in Business Change and Management. Further graduate diploma studies in Business Information Systems or Innovation and Entrepreneurship could be of interest.

## Student loans and allowances

Student loans and allowances are for domestic students only. For information about student loans and allowances please visit the Studylink website. It is important to apply for your student loan/allowance at the

same time as you apply for this programme, due to the length of time Studylink take to process.  
Loan/allowance applications can be cancelled at any time if you decide to withdraw your programme application or if it is unsuccessful.

#### Disclaimer

While every effort is made to ensure that this sheet is accurate, Otago Polytechnic reserves the right to amend, alter or withdraw any of the contained information. The fees shown in this document are indicative ONLY. Both domestic and international fees are subject to change and are dependent on the development and implementation of Government policies. Please note that additional fees may from time to time be required for external examination, NZQA fees and/or additional material fees.



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