



# New Zealand Certificate in Study and Career Preparation (Level 4) with a focus on Tourism



**Domestic fee:** \$3,800

**International fee:** \$7,290

Compulsory student levy >  
StudyLink >

\*Fees are approximate, subject to change and exchange rates

Location	Dunedin
Duration	One semester full-time
Delivery	On campus - blended delivery, face-to-face teaching in the classroom and online learning

Credits	60
Level	4
Start	February and July
Apply	Until start date

Adventurous, friendly and enthusiastic? Enjoy meeting new people and keen to travel?

Then the tourism industry could be for you and this programme is the perfect first step to discovering that!

This hands-on certificate will give you a great understanding of the tourism and travel industry. At the same time, it's open entry (which means you don't need any previous academic qualifications) and provides a great taster of what studying at a Polytechnic is all about, preparing you for further diploma- or degree-level study.

You'll develop your process for researching, your computer skills and your time management skills - whilst gaining confidence through exploring your own personal learning style.

You'll gain the skills to deliver a quality visitor experience through your knowledge of tourism destinations and will also be able to provide excellent customer service and information advice, and contribute to the overall effectiveness of a tourism business.

Graduates will be able to work in a variety of roles in the tourism industry, in areas such as customer service and sales, and in frontline, attraction and activity positions.

Or, you may choose to continue with your study. By successfully completing this programme, you will have guaranteed entry\* into the:

- > New Zealand Diploma in Tourism and Travel (Level 5)
- > New Zealand Diploma in Business (Level 5)
- > Bachelor of Applied Management.

\*as long as you meet the stated English Language requirements.

Entry requirements

- > Open entry.
- > International students will be individually assessed to ensure you are ready for this study.  
Click here for equivalent academic entry requirements by country.
- > If English is not your first language, you must provide:
  - > New Zealand University Entrance OR
  - > Overall Academic IELTS 5.5 with no individual band score lower than 5.0 (achieved in one test completed in the last two years), OR
  - > Acceptable alternative evidence of the required IELTS (see here for NZQA proficiency table and here for list of recognised proficiency tests).

If you need to improve your English Language skills, we offer a wide range of English programmes.

What will I learn?

Course name	Description	Credits
Skills for Successful Tertiary Study	Prepare for successful tertiary study	15
Building Communication Competence	Learn how to effectively use a variety of communication strategies to support your learning and your future career pathway in New Zealand	15
Introduction to Tourism and Travel	Learn about the tourism industry (both domestically and internationally) and the range of roles and career options available	15
Tourism and Travel Today	Gain an awareness of issues that impact the tourism and travel industry. Learn about future trends and how these impact tourism destinations	15
Total credits		60

What's the workload?

You'll need to spend about 18 hours each week in lectures and practical work sessions. You'll also be expected to spend about 12 hours per week in self-directed study.

Student loans and allowances

Student loans and allowances are for domestic students only. For information about student loans and allowances please visit the Studylink website. It is important to apply for your student loan/allowance at the same time as you apply for this programme, due to the length of time Studylink take to process. Loan/allowance applications can be cancelled at any time if you decide to withdraw your programme application or if it is unsuccessful.

Disclaimer

While every effort is made to ensure that this sheet is accurate, Otago Polytechnic reserves the right to amend, alter or withdraw any of the contained information. The fees shown in this document are indicative ONLY. Both domestic and international fees are subject to change and are dependent on the development and implementation of Government policies. Please note that additional fees may from time to time be required for external examination, NZQA fees and/or additional material fees.

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